

---

**PEASLAKE FREE SCHOOL  
POLICY DOCUMENT**

**POLICY NO: 2 (H)**

**ASSESSMENT POLICY**

**Rationale**

Peaslake Free School is committed to a broad-based and open approach to assessment, which places the child at the centre of the process. Assessment is often thought of as testing, but testing is only a small part of assessment. Assessment refers to all activities the teacher does when trying to find out what the child knows, understands and can do, helping in the planning of future work. It is a tool to assist in improving standards.

Assessment is a statutory requirement. We need to continue to develop a common approach to assessment and a common understanding of National Curriculum levels especially within the core subjects (for the purposes of this document these are Maths, Science, English and ICT). Consistent standards will facilitate teaching assessment judgements made at the end of the Key Stage.

**Aims of assessment**

- To optimise the learning of each individual child and raise standards of achievement
- To find out exactly what has been learnt by each child
- To identify needs and plan future work to build on and extend pupils' knowledge, understanding and skills
- To sum up pupils' progress so far, in order to inform everyone concerned. Parents receive annual written reports and attend termly parent/teacher consultations
- To aid the development of Individual Education Plans (IEPs)
- To ensure that pupils understand what is expected of them
- To show the effectiveness of teaching and learning within each subject taught and across the curriculum as a whole
- To identify the National Curriculum levels our pupils have attained.

**Formative (Continuous) Assessment**

This takes place continually within a supportive and familiar environment. It involves using assessment in the classroom to raise pupils' achievement. It is based on the idea that pupils will improve most if they understand the aim of their learning, where they are in relation to this aim and how they can achieve the aim. We need to:

- Believe that every pupil can improve in comparison with previous achievements

---

**PEASLAKE FREE SCHOOL  
POLICY DOCUMENT**

- share the aims and learning goals of each lesson with the children
- observe what the children can do
- listen to what they say
- question and interact with them
- look at what they produce and mark their work.

### **Summative (formal) Assessment**

Children's progress is regularly assessed by their teachers and a Foundation Stage Profile is completed for each child during the Foundation stage.

At the end of Key Stage 1, Year 2, pupils are entered for the National Curriculum Standard Assessment Tests (SATs) in English and Mathematics. The results along with assessments in science are reported to parents.

### **Reporting**

At Peaslake Free School we believe in keeping parents informed and involved in their children's learning. We have an open-door policy which allows frequent one-to-one consultations on an informal basis. There are two consultation evenings during the year and a third for Year 2 parents to provide end of Key Stage 1 (SATs) results. At the end of the academic year a Record of Achievement (report) is completed and sent to the parents. This is a progress report on the subjects taught within the school and includes the social development and attitude to learning and school life of the child.

### **Pupil Portfolios/Profiles**

An informal portfolio of evidence containing examples of the children's work is collected throughout their time at Peaslake Free School. It includes work, photographs and a selection of activities from each term and provides visual reference of their progression. It is a record for the children of their life at Peaslake Free School and is presented to them on their last day at the school.

An assessment profile is kept on each child to track their progress within the classroom. It is used to identify what the child has achieved and what targets the teachers should set for the children to work towards.

### **Target Setting**

The purpose of this is:

- To provide short, clear, achievable targets related to social and academic skills.
- To raise standards by focusing on individual needs
- To provide evidence of achievement for school reports and parent consultations

---

**PEASLAKE FREE SCHOOL  
POLICY DOCUMENT**

- To increase dialogue between teacher/child and parent/child
- To increase the focus and structure of lessons
- To create an assessment environment in the classroom.

**Policy Ratified by the Governors: 15<sup>th</sup> September 2019**

**Review date: Annually**