

Accessibility plan

Peaslake Free School and Nursery

Plan period: 2026-2029 | Review: at least every three years | Approved by the trust board: June 2026

Purpose

This plan is prepared under Schedule 10 to the Equality Act 2010. It sets out how the school will, over time, increase access for disabled pupils in three areas: the curriculum, the physical environment, and the provision of information. It should be read alongside the school's Equal Opportunities (Equality) Policy and SEND policy.

As a small infant school and nursery we aim to meet individual needs as they arise. Where a specific need is identified, we will make reasonable adjustments and, where necessary, seek advice from external specialists and the local authority.

[Italicised entries below are prompts for the school to confirm, amend or complete.]

1. Increasing access to the curriculum

Improving the extent to which disabled pupils can participate in the school curriculum.

Action	How we will do it	Lead	Timescale
Identify and meet individual needs	Use admissions information, SEND records and discussion with parents and carers to plan reasonable adjustments before or as a child starts.	[SENCO]	Ongoing
Adapt teaching and resources	Differentiate planning, use accessible resources and assistive equipment, and seek specialist advice where needed.	[All staff]	Ongoing
Ensure trips and clubs are inclusive	Risk-assess and adapt enrichment activities so disabled pupils can take part.	[Headteacher]	Each activity
Staff awareness and training	Provide disability and SEND awareness as part of induction and ongoing training.	[Headteacher]	[Annual]

2. Improving the physical environment

Improving the physical environment to increase the extent to which disabled pupils can take advantage of education and associated services.

Action	How we will do it	Lead	Timescale
Review physical accessibility	Walk the site annually to identify barriers (access, doorways, toilets, lighting, signage) and log required improvements.	[Headteacher / premises]	[Annual]
Address identified barriers	Plan and fund reasonable adjustments to the premises as needs are identified and within budget.	[Trust board]	As needed
Emergency procedures	Ensure evacuation arrangements account for disabled pupils, staff and visitors (personal plans where required).	[Headteacher]	Reviewed [annually]

3. Improving the delivery of information

Improving the delivery of information to disabled pupils that is provided in writing to pupils who are not disabled, within a reasonable time and in formats that take account of their needs.

Action	How we will do it	Lead	Timescale
Provide information in accessible formats	Offer key communications to pupils, parents and carers in alternative formats on request (e.g. large print, plain language, translation).	[Office / Headteacher]	On request
Accessible communications	Use clear, plain language and accessible design in newsletters, letters and the website.	[Office]	Ongoing

Monitoring and review

The headteacher monitors this plan and reports progress to the trust board. The plan is reviewed at least every three years, or sooner if circumstances change. The school welcomes feedback on accessibility from pupils, parents, carers and staff at any time.